



ROLE DESCRIPTION

Volunteer Christmas Fair Organiser

Thank you for your interest in volunteering with Royal British Legion Industries (RBLI). Please find more information below about the organisation, the volunteer role and how to get involved.

Royal British Legion Industries

RBLI is a modern, progressive charity delivering successful outcomes in support of individuals who are disadvantaged by a disability, health condition or social welfare needs. Our roots are in supporting Armed Forces veterans and their families but our scope is much broader and reaches across all society. Our operations are a menu of support options including housing and healthcare. Our Manufacturing arm, Britain's Bravest Manufacturing Company is the nation's leading Social Enterprise in providing employment opportunities to members of the Armed Forces community.

What does the role involve?

We are looking for enthusiastic and reliable volunteers to support the planning and running of our annual Christmas Fair being held on 29th November at the RBLI Village in Aylesford. This festive event raises vital funds for RBLI and promotes the RBLI community. As a Christmas Fair Organising Volunteer, you'll play a hands on role in bringing the event to life. We are looking for 4 volunteer. This role can be tailored to you and the activities you feel comfortable helping with.

Activities required:

- Assist in planning event logistics, including layout, schedule, and equipment
- Source stallholders booking and support them in the lead-up to the fair

- Support with sourcing donated goods for the tombola
- Liaise with local supermarkets to source refreshment supplies
- Promote the event locally (e.g., via social media, posters, community boards)
- Help set up and decorate the venue before the event
- Provide general support and guidance to attendees on the day
- Assist with sale of raffle tickets
- Assist with post-event tidying

Volunteers will have the support and guidance of RBLI fundraising staff during the organisation and on the event day.

Benefits of volunteering at RBLI

- Taking on a new challenge
- Meeting new people from all walks of life
- The opportunity to make a difference to our beneficiaries
- The opportunity to be part of a diverse and enthusiastic team
- The joy of helping to create a fun, festive event
- Reimbursement of reasonable travel expenses in accordance with our policy
- Improving skills and building your cv